

BECKI J. LESSER
ATTORNEY AT LAW, P.C.

201 TAMAL VISTA BLVD. • CORTE MADERA, CA 94925
TEL. 415/609.9922 • FAX 509/267.3625 • BECKI_LESSER@HOTMAIL.COM

June 14, 2003

Department of Homeland Security
Charley Barth, FOIA, Privacy Act, and Disclosure Officer
Departmental Disclosure Office
Washington, D.C. 20528

RE: Freedom of Information Act Request

Dear Sir or Madam:

I am writing to request documents pursuant to the Freedom of Information Act, 5 U.S.C. §522 et seq. ("FOIA"), involving all correspondence, inquiries and other information requested by or provided to U. S. Representative Thomas M. Reynolds from New York from 1998 to the present.

I seek all direct correspondence between Rep. Reynolds or members of his staff and your office, including letters, written materials, reports, constituent requests and other relevant material. I am not seeking any secondary material such as phone logs, e-mails, notations of conversations and so on. Since this is a request covering a number of years, I am willing to discuss ways to make this request more manageable to your office. Please contact me at 415/609.9922.

In the event any of the documents I have requested are not available to disclosure in their entirety, I request that you release any material that may be reasonably separated and released as provided by the Code of Federal Regulations. Furthermore, for any document your agency chooses to withhold from this request, I ask that you state the specific legal and factual grounds for withholding any documents or portions of documents. I further ask that you identify each document that falls within the scope of this request but is withheld for release. Finally, in making the above request, I understand and appreciate your office is acting as a matter of public record and will protect the privacy of citizens.

If any requested documents are located in, or originated in, another installation or bureau, I ask that you refer this request or any relevant portion of this request to the appropriate installation or bureau.

I am willing to pay all reasonable costs incurred in locating and duplicating these materials. Please contact me prior to processing any fees or charges incurred in excess of \$175. To help you assess my status for copying and mailing fees, I requesting these documents for information purposes only and I am not collecting material for any commercial activity.

I look forward to your response within ten days of receiving this request, as provided for under the act, and do not hesitate to call with any questions.

Sincerely,

BECKI J. LESSER, ATTORNEY AT LAW, P.C.

Becki J. Lesser, Esq.

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